**Job Advert – July 2023 - FINAL**

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| **Organisation** | **Stirling Albion Foundation** |
| **Job Title** | **Football Development Officer** |
| **Salary** | £24-£28,000 (dependant on experience) |
| **Hours** | 37.5hrs per week (flexible 5/7days) |
| **Report to** | Board of Trustees |
| **Contract Type** | Permanent |
| **Closing date** | 5pm Monday July 10th 2023 |
| **Interview date** | Wednesday July 19th 2023 |
| **Start date** | ASAP |

**The Organisation:**

The Stirling Albion Foundation, SC050870 was established in March 2021 and has recently come to an agreement with Stirling Albion FC that all community activity on behalf of the Stirling Albion FC would transfer under the Foundation.

The aspirations of the board of trustees are to ensure the charity is at the heart of the local community increasing participation in sporting activities for people of all ages and also working with key stakeholders to address local social issues.

**Job Role:**

The successful applicant will lead the Foundation in delivering increased participation in football activities. This will involve planning and delivering weekly coaching sessions, holiday camps and engaging with key local stakeholders to increase the awareness of all the Foundations activities.

The successful applicant will work closely with the Trustees to ensure key targets and outcomes are achieved.

A key part of the role is creating positive and sustainable working relationships with key partners on a local, regional and national level.

The successful applicant will be the lead member of staff in all current and new football coaching projects along with other community activities

**Key Duties**:

* Manage and develop all community coaching programmes with a focus on high standards
* Evaluate and seek to improve the organisations current projects & activities.
* Develop and manage projects within agreed budgets.
* Support and develop current male and female pathways
* Develop and manage partnerships with key stakeholders from the private, public and third sector.
* Deliver the KPI’s as set by the board of trustees and / or funders, or partners.
* Partner the Scottish FA locally, regionally, and nationally
* Support & develop partnerships with local authority, third sector, regional and national organisations to deliver strategic objectives & outcomes
* Support and develop the Male and Female pathway.
* Coordinate and develop a qualified team of coaches and volunteers

**Additional information**

* A permanent contract will be subject to a successful 6-month probationary period.

**Person Specification**

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|  | **Essential** | **Desirable** |
| **Qualifications** | Educated to HND Level in related Sports Coaching / management  UEFA B License / working towards B | UEFA A License.  Educated to degree Level |
| **Experience** | Minimum 5 years of community coaching experience.  Ability to work with partner organisations to deliver SAF objectives. | Previous experience in a similar lead role.  Experience in volunteer management.  Budget management experience. |
| **Personal Attributes** | Excellent communication skills – both internally & externally.  A high level of personal drive. Professional approach.  A passion for working with and inspiring players and all ages  Empathetic and supportive of others.  Excellent customer  service skills.  High degree of flexibility.  Passion for sport and physical activity.  Full clean driving license and access to own vehicle | The ability to create / a proven track record of creating and innovative projects whilst achieving key outcomes.  Ability to recruit and lead a growing team of coaches |

**Further Information**

Offers of employment will be made once satisfactory reference checks and PVG processes have been conducted.

Stirling Albion Foundation have a wide range of participants from 3 years of age and above and we have a passion to engage with everyone from our local area.

**To Apply**

Please email your CV with a detailed covering letter to [safoundation800@gmail.com](mailto:safoundation800@gmail.com)

before the closing date mentioned above.